



Function Rooms Booking Guideline (Revised: 2022.05)

Bel-Air on the Peak Service Centre, Bel-Air on the Peak,
68 Bel-Air Peak Avenue, Island South, Hong Kong
Email: pcpd-bel-aircatering@pcpd.com

Tel : 2989 6352
Fax : 2219 6650

Web site: <http://www.bel-air-hk.com>

- Club Bel-Air accepts bookings from residents up to 90 days prior to the event date, except for wedding event.
- Bookings are accepted on a first come first serve basis. Bookings can only be made by telephone, confirmations will be sent by email afterwards. Please contact our banquet coordinator during office hour at 2989 6352 for bookings and enquiries.
Office hours: Mon to Sat 09:00am to 01:00pm and 02:00pm to 06:00pm
- Tentative bookings are accepted under no-obligation. However, bookings will only be confirmed when both the appropriate deposit and signed event confirmation agreement have been received.
- The signed event confirmation agreement and deposit must be received at least 21 days prior to the event date or before the confirmation deadline to secure all reserved space; otherwise, the booking will be automatically cancelled without further notice.
- If another hirer makes a firm offer for the dates covered by a tentative booking, the holder of the tentative booking will be given 3 days notice to either confirm the booking or release the dates.
- Menu prices and items are not guaranteed until the event has been confirmed by both the event host and Island South Property Management Limited.
- Member(s) and guests should observe and comply with the latest measures of **Cap. 599F Prevention and Control of Disease (Requirements and Directions) (Business and Premises) Regulation**. "LeaveHomeSafe" must be scanned before entering to restaurants/ function rooms with valid vaccination record according to government requirement.

<https://www.elegislation.gov.hk/hk/cap599F>

<https://www.coronavirus.gov.hk/chi/vaccine-pass.html>

Information of Function Rooms

Function Room	Maximum Capacity	Size (Square Feet)	Height (Meter)	Minimum Charge ^{1 2} per session in HKD	Additional Rental ⁵ (per hour)
Club Bel-Air Bay Wing (Phase 1 to 3)					
Function Room I	48	1,180	3.2 / 2.2	\$3,600	\$1,500
Function Room II	12	320		\$1,200	\$500
Function Room III	6	185		\$400	\$500
Function Room I to II	60	1,500		\$4,800	\$1,500
Function Room I to III	66	1,685		\$5,200	\$1,500
Club Bel-Air Peak Wing (Phase 4)					
Grand Function Room ³	24	1,962	2.2	\$6,800 ⁴ / \$12,800	\$2,500
Terrace	20	2,594	2.8	\$3,600	\$1,000 ⁴

Other terms and conditions

For details, please see the "Terms and Conditions and General Information on Booking Function Rooms". Information and conditions stated above are subject to change without prior notice.

Notes

¹ Minimum spend on food & beverage.

² Minimum charge is 4 hours per session, in normal situations, event time slots are: 1pm to 5pm and 6pm to 10pm.

³ Children under 12 years of age will not be admitted into the Grand Function Room.

⁴ Only applicable to the event time slot: 1pm to 5pm.

⁵ For room rental only, not include service staff and food & beverage.



宴會場地租用指引 (更新: 2022.05)

貝沙灣南灣服務中心 香港貝沙山道 68 號 貝沙灣南灣 電話: 2989 6352 傳真: 2219 6650
電郵: pcpd-bel-aircatering@pcpd.com 網址: <http://www.bel-air-hk.com>

- 住客最早可於宴會日期前 90 天預留宴會場地，婚宴除外。
- 宴會場地租用以先到先得形式進行，並只接受電話預訂，預訂被接納後將以書面或電郵確認。請於辦公時間內致電 2989 6352 宴會統籌查詢/預訂。
辦公時間： 星期一至六 早上 9 時 至 下午 1 時 及 下午 2 時 至 晚上 6 時
- 預留宴會場地無須繳交任何費用，唯在完成租訂手續前，所預留之宴會場地均不能保證。
- 已預留宴會場地之住客需於宴會日期 21 日前或訂定之確認限期前繳付訂金及簽署宴會確認書以完成租訂手續，否則該申請將被自動取消，恕不作另行通知。
- 在完成租訂手續前，若有他人擬預訂同一場地，首位預留場地者將被要求於 3 天內作實租期，並完成租訂手續，否則該場地將撥予其他租客之用。
- 在租用者及南盈物業管理有限公司雙方確認菜單前，菜單價目、數量及項目均不能作準。
- 會員及其賓客應參考及跟從第 599F 章《預防及控制疾病（規定及指示）（業務及處所）規例》的最新指示，包括需掃描「安心出行」及符合「疫苗通行證」進入處所之要求。
<https://www.elegislation.gov.hk/hk/cap599F>
<https://www.coronavirus.gov.hk/chi/vaccine-pass.html>

宴會場地資料

場地	可容納 人數上限	面積 (平方呎)	樓高 (米)	最低消費 ^{1,2} 每節港幣	延長時間 ⁵ (每小時)
灣畔會所 (一至三期)					
宴會廳 I	48	1,180	3.2 / 2.2	\$3,600	\$1,500
宴會廳 II	12	320		\$1,200	\$500
宴會廳 III	6	185		\$400	
宴會廳 I 及 II	60	1,500		\$4,800	\$1,500
宴會廳 I 至 III	66	1,685		\$5,200	\$1,500
朗峰會所 (四期)					
豪華宴會廳 ³	24	1,962	2.2	\$6,800 ⁴ / \$12,800	\$2,500
海景露台	20	2,594	2.8	\$3,600	\$1,000 ⁴

其他條款

詳情請參閱「宴會場地使用需知及守則」。以上內容如有更新或更改，恕不另行通知。

備註

¹「最低消費」指點選食物及飲品之最低消費要求。

²「最低消費」一般以每節 4 小時計算，時段分別為：下午 1 時至下午 5 時 及 晚上 6 時至晚上 10 時。

³貝沙灣朗峰會所內之豪華宴會廳恕不招待 12 歲以下小童。

⁴只適用於指定時段：下午 1 時至下午 5 時。

⁵只適用於房間租賃，不包括服務員及餐飲提供。