Island South Property Management Limited
南 盈 物 業 管 理 有 限 公 司

搬遷通知書 (第一期及第二期專用)
Notice for Moving-In and Out (For Phase 1 and Phase 2 only)

搬 入 / 搬 出
Moving In / Moving Out

物業
Development　第一期 / 第二期 **Phase 1 / Phase 2** : _____

單位
Premise : _____座 Tower _____樓 Floor _____室 Flat _____

業主 / 住戶姓名
Name of Owner / Resident : _____

聯絡電話
Contact No. : _____

卸貨日期
Date of Loading : _____

卸貨時間
Duration of Loading : _____ 至 to _____ 不多於四小時 (4 hours or below)

卸貨車輛數目 *#
Nos. of Vehicle *# : _____

車牌號碼
Car Plate No. : _____

為免過多業主/住戶於同一時間搬遷而引致通道擠迫及造成不便，謹請各業主/住戶於搬遷前 **5 個工作天**致電 2989 6000 與服務中心聯絡或傳真至 2989 6223，以便作出相關安排。
To avoid causing any inconvenience from excessive move-in / out activities, all owners / residents are earnestly requested to inform Service Centre on Tel. No. 2989 6000 or fax to us on Fax. No. 2989 6223 **5 working days** before the move-in/out. Special arrangement would be made accordingly.

* 獲確定後可獲連續共 4 小時免費泊車，而有關車輛需停泊於指定之位置。
If the vehicle is registered and confirmed by Service Centre, the vehicle must be parked at the designated area and can enjoy total of 4 hours of consecutive free parking period.

\# 禁止拖架車或超過雙軸及 10 噸的車輛駛進屋苑

Prohibit container trailers or vehicles exceeding 2 axles and weighing over 10 tons from entering the estate

如因上述搬遷引致公共地方、裝備或設施有所損壞，本人願意繳付及賠償服務中心有關維修/修繕的一切費用及由之而引起的損失。

If the common area, equipment or facilities is damaged from the above move-in / out, I hereby agree to pay and indemnify Service Centre for all expenses in connection with the repair and rectification thereof and the loss arising from such damage.

業主 / 住戶簽署
Signature of Owner / Resident : _____

日期
Date : _____

(服務中心專用 For Service Centre Use Only)

處理人
Handled by : _____ (姓名 Name: / 簽署 Signature)

日期
Date : _____

Version on trial